

Youth Development Committee Meeting Agenda

Monday, March 1, 2021

Microsoft TEAMS Online Meeting

251 E Hackett Road, Modesto CA 95358

1:00 pm – 3:00 pm

Due to safety guidelines and social distancing, this meeting will be held on a online platform and will not include in-person public attendance. Members of the public may remotely observe the meeting and address the Committee as outlined below.

The Stanislaus County Youth Development Committee complies with all provisions of the Brown Act and the Stanislaus County Workforce Development Board Conflict of Interest and Code of Conduct Policy. See links below.

<https://oag.ca.gov/sites/all/files/agweb/pdfs/publications/brownAct2003.pdf>
www.stanworkforce.com/board

How to attend the meeting remotely:

To join by telephone dial:

1 (559) 512-3189 United States, Fresno

1 (888) 370-6086 United States (Toll-free)

Phone Conference ID: 905 032 509#

The Agenda at each meeting allows for a public comment period, limited to 5 minutes.

How to submit public comment:

- If you wish to provide a comment during Public Comment Period and/or on a specific Agenda item, you may submit your comments via email prior to the start of the meeting to Cheryl Fondse at FondseC@stanworkforce.com. Please include the Agenda item in the subject line of your email. Your comment will be shared with the Committee members and kept on file as an official record of the Committee meeting.

All meetings are conducted in English.

If you require assistance per the Americans with Disabilities Act, please notify Stanislaus County Workforce Development at (209) 558-2151, 72 hours in advance of the meeting.

Public notice of all Youth Development Committee meetings are posted 72 hours in advance of the meeting on the webpage at www.stanworkforce.com/board

- I. Call to Order and Roll Call
- II. Conflict of Interest
- III. Public Comment Period
- IV. Chair Report
 - A. Youth@Work Conference Recap
 - B. Youth Designee Member
 - C. Youth Leadership Event
- V. Department Report
 - A. Updated Workforce Development Board Bylaws
 - B. WIOA 4-Year Local Plan
- VI. Presentations
 - A. Ceres Unified School District's Project YES
 - B. Summer Youth Employment Program 2021
- VII. Consent Items
 - A. Approval of the November 2, 2020 Meeting Minutes

Next Meeting:

Date & Time: Monday, June 7, 2021
Location: Microsoft TEAMS
Time: 1:00 pm – 3:00 pm

**STANISLAUS COUNTY
WORKFORCE DEVELOPMENT BOARD**

BYLAWS

**ARTICLE I
NAME**

The name of this body shall be the Stanislaus County Workforce Development Board. Whenever the term "Board" is used in these Bylaws, it shall mean the Stanislaus County Workforce Development Board.

**ARTICLE II
AUTHORITY**

Stanislaus County's authority to form this Board is based in the federal Workforce Innovation and Opportunity Act of 2014, Public Law 113-128 ("WIOA"), and the state California Workforce Innovation and Opportunity Act, California Unemployment Insurance Code section 14000 et seq.

**ARTICLE III
PURPOSE**

The purpose of the Board shall be to carry out job training and employment programs, and to set policy for the workforce development system in the local Workforce Development Area of Stanislaus County, in coordination with statewide workforce development efforts and consistent with the federal WIOA, as amended, in order to: (i) attract greater employer participation in all aspects of local employment and training activities; (ii) increase the employment, retention, and earnings of customers/participants; (iii) increase the occupational skill attainment by customers/participants; (iv) improve the quality of the workforce, reduce dependency on social services, and enhance the productivity and competitiveness of the local Workforce Development Area; (v) actively participate in convening workforce development system stakeholders, brokering relationships with a diverse range of employers, and leveraging support for workforce development activities; and (vi) to accept donations and to otherwise actively apply for, seek, and accept funding, including from local, state, and federal sources, for this purpose.

**ARTICLE IV
MEMBERSHIP**

The County Board of Supervisors, as the chief local elected official in Stanislaus County, is authorized to appoint the members of the Board. Members of the Board shall serve without compensation but shall receive reimbursement for their actual expenses consistent with the policies of Stanislaus County.

**STANISLAUS COUNTY
WORKFORCE DEVELOPMENT BOARD
BYLAWS**

Members of the Board that represent organizations, agencies, or other entities shall be individuals with optimum policymaking authority within the organizations, agencies, or entities. The members of the Board shall represent diverse geographic areas within Stanislaus County. The Board shall consist of no more than twenty-eight (28) members with no limit on number of terms served, be consistent with Workforce Innovation and Opportunity Act (WIOA) regulations, as it may be amended from time to time, and meet the following requirements:

1. Business Representatives. (4 year term) A majority (i.e., at least 51%) of the members of the Board, including the Board Chair, shall consist of representatives of Stanislaus County's private business sector and:

- A. Be an owner, chief executive officer, chief operating officer, or other individual with optimum policy-making or hiring authority; and
- B. Provide employment opportunities in in-demand industry sectors or occupations, as those terms are defined in WIOA sec. 3(23).

2. Workforce Representatives. (4 year term) No less than twenty percent (20%) of the members of the Board shall consist of the workforce within the local area, who shall be:

- A. Representatives of labor organizations, who have been nominated by local labor federations, and a Representative, who shall be a member of a labor organization or a training director, from a joint labor-management apprenticeship program. If no such joint program exists in the area, such a representative may be from a state-approved apprenticeship program in the area, if such a program exists. These representatives shall amount to not less than 15 percent of local board membership;
- B. May be representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities;
- C. May be representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.

**STANISLAUS COUNTY
WORKFORCE DEVELOPMENT BOARD**

BYLAWS

3. Education/Training Representatives. (4 year term) The Board shall include members who are representatives of entities administering education and training activities in Stanislaus County, which:

- A. Shall include a representative of eligible providers administering adult education and literacy activities under title II of WIOA ("Adult Education Representatives");
- B. Shall include a representative of institutions of higher education, including community colleges, providing workforce investment activities;
- C. May include representatives of local educational agencies, and of community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment

4. Economic/Community Development Representatives. (4 year term) The Board shall include members who are representatives of governmental and economic and community development entities serving Stanislaus County who:

- A. Shall include a representative of economic and community development entities;
- B. Shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act serving Stanislaus County;
- C. Shall include an appropriate representative of the programs carried out under title I of the Rehabilitation Act of 1973 serving Stanislaus County;
- D. May include representatives of philanthropic organizations serving Stanislaus County.

5. Other Representatives. (2 year term) The Board may include such other individuals or representatives of entities that the Stanislaus Board of Supervisors, as the local chief elected official in Stanislaus County, determines to be appropriate and as is consistent with WIOA.

**ARTICLE V
OFFICERS**

The Officers of the Board shall be a Chair, a Vice Chair, and a Secretary. Only members of the Board may be Officers. Each Office shall have a term of two (2) years. Officers shall be elected at a regular meeting of the Board. The

**STANISLAUS COUNTY
WORKFORCE DEVELOPMENT BOARD**

BYLAWS

Chair of the Board shall, if present, preside at meetings of the Board and exercise and perform such other powers and duties as may be from time to time assigned to the Chair by the Board or prescribed by these Bylaws.

In the absence or disability of the Chair, the Vice Chair shall perform all the duties of the Chair, and when so acting shall have all the powers of, and be subject to all the restrictions upon, the Chair. The Vice Chair shall have such other powers and perform such other duties as from time to time may be prescribed by the Board or these Bylaws.

The Secretary shall keep or cause to be kept a book of minutes of all meetings and actions of the Board. The Secretary shall give, or cause to be given, notice of all meetings of the Board and of committees of the Board. At the Board's discretion, the Secretary may delegate the responsibilities contained in this paragraph to Stanislaus County Workforce Development staff.

**ARTICLE VI
MEETINGS**

The Board shall establish a regular meeting time and place. The Board may, through public notification, call for special meetings it deems necessary.

At all meetings of the Board, the Board shall comply with the provisions of the Ralph M. Brown Act (Gov. Code § 54950 et seq.), and the provisions of the California Public Records Act (Gov. Code § 6250 et seq.), as either or both may be amended from time to time.

A member with three (3) consecutive unexcused absences from meetings is considered resigned from the Board.

A member may participate in Board meetings via other technologies if he or she is unable to attend the meeting physically. Such technologies may include teleconference and/or web-based meeting tools, that must be used to promote Board member participation.

**ARTICLE VII
COMMITTEES**

The Board may designate and direct the activities of standing advisory committees to provide information and to assist the Board in carrying out workforce development activities. Such standing advisory committees shall be chaired by a member of the Board, may include other members of the Board,

**STANISLAUS COUNTY
WORKFORCE DEVELOPMENT BOARD
BYLAWS**

and shall include other individuals appointed by the Board who are not members of the Board and who the Board determines have appropriate experience and expertise. The Board may delegate the Committee Chair to add and/or remove committee members as necessary. This will relieve the Board of the administrative burden should members miss multiple meetings or choose to leave the committee, and allow the committee to replace members as needed. At a minimum, the Board may designate each of the following:

1. One-Stop Operations. A standing advisory committee to provide information and assist with operational and other issues relating to the One-Stop Delivery System, which may include as members representatives of the One-Stop Partners.

2. Youth Services. A standing advisory committee to provide information and to assist with planning, operational, and other issues relating to the provision of services to youth, which shall include community-based organizations with a demonstrated record of success in serving eligible youth.

3. Individuals with Disabilities. A standing advisory committee to provide information and to assist with operational and other issues relating to the provision of services to individuals with disabilities, including issues regarding providing programmatic and physical access to the services, programs, and activities of the One-Stop Delivery System, as well as appropriate training for staff on providing supports for or accommodations to, and finding employment opportunities for, individuals with disabilities.

4. Other Committees. The Board may designate other standing advisory committees in addition to the standing committees specified above.

**ARTICLE VIII
QUORUM AND VOTING**

The meetings of the Board shall be conducted in accordance with Robert's Rules of Order and the Brown Act. A majority of the current membership of the Board shall constitute a quorum for the transaction of any and all business duly presented at a meeting of the Board. Every action taken or decision made by a majority of the members present at a duly held meeting at which a quorum is present shall be the act of the Board. The Board shall not permit absentee or proxy voting at any of its meetings.

**STANISLAUS COUNTY
WORKFORCE DEVELOPMENT BOARD**

BYLAWS

**ARTICLE IX
VACANCIES**

Vacancies on the Board shall exist upon the death, resignation, or removal of any member, and whenever the number of authorized members is increased. Any member may resign from the Board by giving written notice to the Chair of the Board or to the Stanislaus County Board of Supervisors. Vacancies on the Board shall be filled by the Stanislaus County Board of Supervisors.

**ARTICLE X
CONFLICT OF INTEREST**

Members of the Board are deemed to be Public Officials pursuant to the Political Reform Act, and are subject to the provisions of that Act, the regulations of the Fair Political Practices Commission, and Government Code section 1090 et seq., as any or all may be amended from time to time. Furthermore, members of the Board shall be subject to the Stanislaus County Workforce Development's Conflict of Interest Policy and Code of Conduct, and annually shall file a Statement of Economic Interest as required under that Code.

**ARTICLE XI
AMENDMENTS**

These Bylaws may be amended, repealed, or altered, in whole or in part, by the approval of the Stanislaus County Board of Supervisors. A recommendation to amend, repeal, or alter these Bylaws, in whole or in part, may be made by a majority vote of the Board members present at any duly held meeting of the Board, provided that a copy of any amendment proposed for consideration shall be provided to each member of the Board at least thirty (30) days prior to the date of the meeting at which such vote shall be held. These Bylaws, and any amendments to these Bylaws, shall take effect only upon approval by the Stanislaus County Board of Supervisors.

Revised: November 24, 2020
Revised: May 15, 2018
Revised: June 7, 2016
Created: April 5, 2016

PROJECT YES

Training and Resource Guide

ADMINISTRATIVE OFFICE ADDRESS:

4295 CENTRAL AVE.
CERES, CA 95307

OFFICE HOURS:
M-F 8AM-5PM

MAIN TELEPHONE: (209)556-1558

WEBSITE: PROJECTYES.LIVE

PROJECT YES

Mission Statement

Assisting, empowering, and serving Opportunity Youth in Stanislaus County to achieve self-sufficiency through areas of employment, academics, and improving their overall life skills.

ABOUT THE AGENCY

TARGET POPULATION

Priority Service Requirements

Geographical Service Area

- Disconnected/Opportunity WIOA eligible youth ages 17-24 residing in Stanislaus County
- Current enrollment numbers 142 total—110 new enrollments, 32 transfer cases from other youth programs
- Zip Code enrollment numbers—see attachment
- Seeing higher number of high school drop-outs(32) due to COVID
- Higher percentages of youth wanting to attend non-traditional college setting—more interest in vocational training
- COVID has increased number of youth returning for services

Region	Total New Enrollments	Actual Per Contract	%
North	59	93	63%
Central	38	68	56%
West	22	45	49%
East	21	45	47%

ABOUT THE AGENCY

SERVICES PROVIDED

- Case Management
- Career Pathway Exploration and Planning
- Pre-Employment training
- Paid WEX(work experience)
- Job Development
- Paid Training(primarily vocational)—30 7/1/20 to current, Medical, Welding, Electrician, Auto Mechanic, Ind Maintenance Mechanic. 93% grad rate
- Post Secondary Prep and College/Career Counseling
- Diploma and HS Equivalency Prep/Testing
- Supportive Services
- Referrals to any outside agency as needed
- Mentoring
- Digital Literacy—Website Program
- Leadership Training
- Financial Literacy

ABOUT THE AGENCY

COVID Programming

- **COVID Project YES**

- **Challenges**

- Fewer youth accessing services
- Some PY offices closed
- Fewer employers to hire youth
- Higher mental health needs
- Fewer youth being referred as partner agencies closed
- Virtually no services in our community for our youth to access, mental health, training, social or physical activities, etc...

- **Positives**

- Project YES core offices open
- Utilizing technology, In-Person, text/talk, and Social Media to stay connected and provide services
- Ability to supply our youth with PPE supplies
- Youth have access to WI-FI and computers as needed
- Keeping youth from staying isolated
- Staff mobile to go out and see youth in areas even if offices are closed

Program Highlights

Youth Led

Connectivity and Peer Led activities, workshops and services are instrumental in the day to day functioning of Project YES.

- Hiring Youth—Youth Advisors(3) and Peer Leaders(4) are central in assisting with helping other youth get and stay engaged with Project YES. Client engagement remains high despite COVID closures.
- 14 youth have obtained their High School Equivalency
- First past client to become a Doctor—Lupita Zaragoza

Project YES

Program Challenges

Our youth face severe challenges to gaining employment and better educational outcomes.

- Need help with enhancing our LIFE SKILLS portion of our program
- Need to increase our community connections and positive Adult Connections for our youth that lead youth to college and career
- Need to increase employer awareness of Project YES and how they can contribute to not only hiring our youth but what needs to be done around retaining youth in their jobs

PROJECT YES

Karie Dias

Program Secretary

(209) 556-1558

kdias@ceres.k12.ca.us

Dustin Pack

Program Manager

(209) 556-1558

dpack@ceres.k12.ca.us

STANISLAUS COUNTY
WORKFORCE
DEVELOPMENT

2020 Summer Youth Employment Program

Presented by Ryan Gonchar

March 1, 2021

COMMUNITY CAREER CONNECTION
www.stanworkforce.com

Summer Youth Employment Program

- Youth Advisors work with candidates to find them summer jobs in their fields of interest.
- Candidates earn a paycheck and also gain valuable industry skills, work experience, and build their resumes for future employment.

www.stanworkforce.com

Definitions for Program Outcomes

SUCCESSFUL

- Obtained Employment at Completion: Were hired at their worksite or outside of the program.
- Went to College: Enrolled or returned to post-secondary education.
- Went Back to High School: Returned to secondary education.
- Transferred to Other WIOA Youth or Adult Programs.
- Alternative Exit – Successfully completed work experience and are: Job searching or not seeking additional services.

UNSUCCESSFUL

- Enrolled but were never placed at a WEX or employed outside of the program.
- Quit or were fired from the WEX and were not able to be placed at another worksite.
- Refused to continue or no longer able to continue the program.
- Lost contact, unable to contact, or will not return calls.

www.stanworkforce.com

Who We Serve

The Summer Youth Program is open to in-school youth ages 17-21 in Stanislaus County and includes:

- High School Students
- English Language Learners
- Homeless Youth
- Individuals with disabilities
- Justice Involved
- Pregnant Youth
- Young Parents
- School Dropout
- Runaways
- College students

www.stanworkforce.com

Target Population

WIOA

In-School Youth:

- 17-21 Years Old
- Low income and
- One or more barrier

The Workforce Innovation and Opportunity Act (WIOA) aims to strengthen and improve our nation's public workforce system. It helps job seekers and those with significant barriers to employment, prepare for the labor market and find high-quality jobs and careers. It also helps match employers with the skilled workers needed to compete in the economy.

www.stanworkforce.com

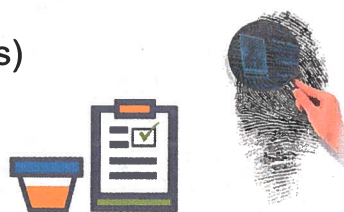
NON-WIOA

In-School Youth:

- 17-21 Years Old
- No income requirements or barriers needed to qualify

Benefits to Clients

- Paid Work Experience (Maximum of 8 weeks)
- Career Guidance
- Mentoring and Counseling
- Work Maturity (Soft Skills) Training
- Resume Workshop
- Timecard Workshop
- Supportive Services
 - Interview/work clothing (WIOA only)
 - Transportation Assistance (WIOA only)
 - Pre-employment drug testing/fingerprinting



www.stanworkforce.com

STANISLAUS COUNTY
WORKFORCE
DEVELOPMENT

COVID-19 Challenges

- Limited in-school outreach as schools were shut down.
- Parents not wanting their kids participating out of fear of contracting COVID-19.
- Not being able to meet with youth in person and adapting to a new virtual platform.
- Less employer participation due to uncertainty surrounding COVID-19.
- Ensuring youth were safe at worksites.

www.stanworkforce.com

COVID-19 Modifications

As a result of the COVID-19 Pandemic, the following services were offered virtually through Zoom and Microsoft Teams:

- Orientations
- Enrollment Appointments
- Workshops
- One on One Meetings with Youth

Personal Protective Equipment (PPE) was also provided to any youth who needed it upon entering their worksite.

www.stanworkforce.com

STANISLAUS COUNTY
WORKFORCE
DEVELOPMENT

Benefits to Employers

- No Cost Labor (Up to 24 hours/week)
- Increase Productivity
- Find Future Employees
- No Cost Recruitment
- Develop leadership in current staff
- Support local students

www.stanworkforce.com

Employers

- We worked with 20 employers throughout Stanislaus County.



**GENERATION
GROWERS**

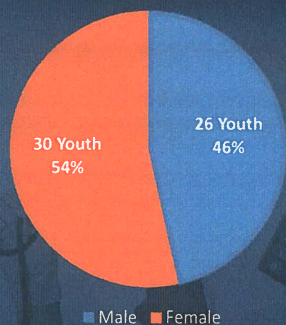


www.stanworkforce.com

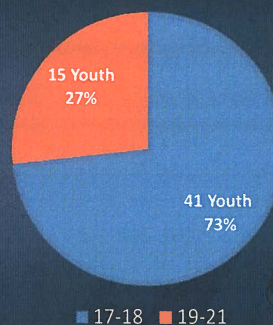


Summer Youth Employment Program Client Demographics

GENDER OF YOUTH ENROLLED



AGE GROUPS OF YOUTH ENROLLED



www.stanworkforce.com

Summer Youth Employment Program Client Demographics

School Status at Entry		WIOA	Non-WIOA	Total
In-School	• Alternative Education	10	1	11
	• High School	18	4	22
	• In College	6	17	23
Total		34	22	56

- 91.1 % of youth were placed at a work experience site
- 88.2% of the youth placed successfully completed their work experience

www.stanworkforce.com

Summer Youth Employment Program -Client Demographics

Barriers 57.1%

Clients with at least one barrier to employment: examples of barriers listed below

English Language Learner	15
Disability	5
Foster Youth with a Disability	6
Foster Care	4
Justice Involved	2
Total:	32

Client may be counted in more than one outcome

www.stanworkforce.com

Summer Youth Employment Program Operating Costs

Total spent on the Summer Youth Program:

\$174,098.41

WIOA = \$102,270.57

Average Cost per participant = \$3,007.96

Non-WIOA = \$71,827.84

Average Cost Per Participant = \$3,264.90

www.stanworkforce.com

STANISLAUS COUNTY
WORKFORCE
DEVELOPMENT

Summer Youth Employment Program Final Numbers

At Program Completion*	WIOA	Non-WIOA	Total
Got a Job At Completion	11	7	18
Went to College	13	20	33
Went Back to High School	16	2	18
Transferred to Other WIOA Programs	3	0	3
Alternative Exits**	2	0	2
Unsuccessful Participation	3	0	3

*Youth may have multiple outcomes

**Youth successfully completed WEX and are: Job searching, not seeking additional services

www.stanworkforce.com

Looking Ahead to 2021

- Continue to offer services to in-school youth between the ages of 17-21.
 - Focus on high school seniors and current college students.
- Provide more outreach to in-school youth who are:
 - In the foster care system
 - In the juvenile justice system
 - Homeless
- Improve the departments WIOA vs Non-WIOA ratio to 70% WIOA and 30% Non-WIOA.
- Look for funding opportunities and resources that are available to continue to serve Non-WIOA youth.

www.stanworkforce.com

Looking Ahead to 2021

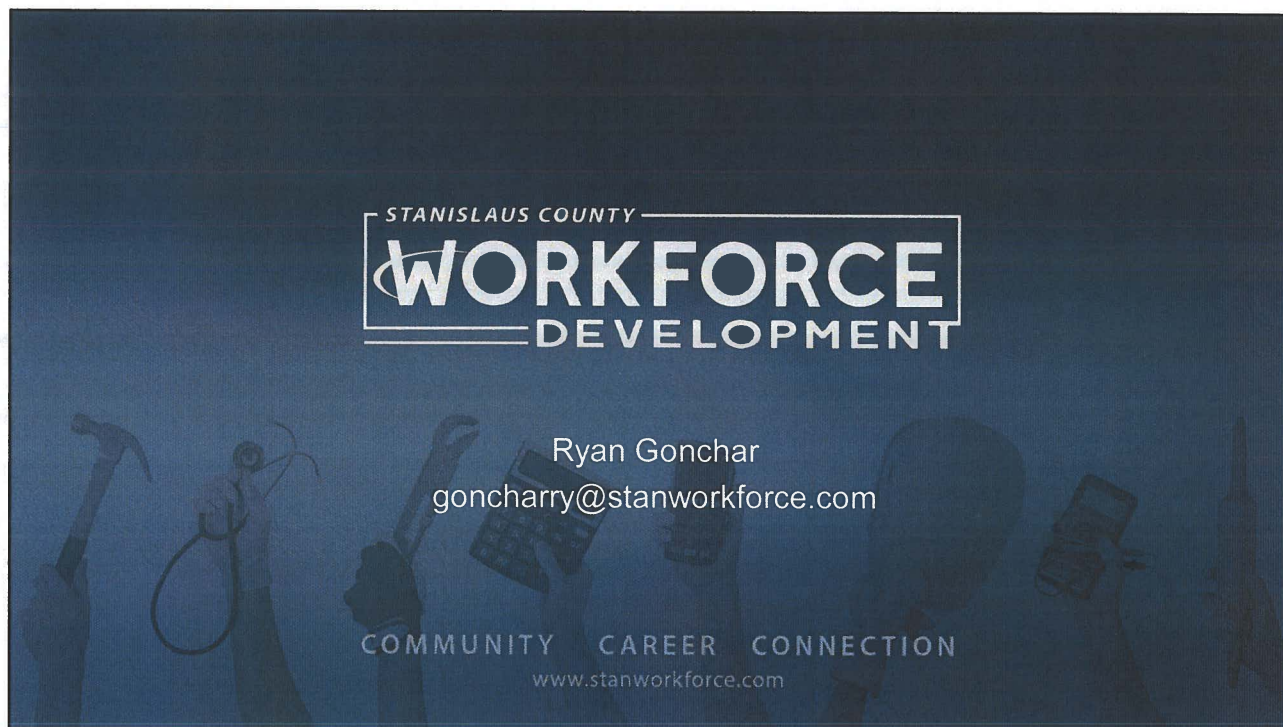
- Program is scheduled to start on March 15, 2021.
- Youth Work Experience is projected to start on June 14, 2021, and will last for 8 weeks.
- Projected budget this year is \$450,000.
- We hope to serve 110 - 125 youth clients.
- Continue to utilize virtual communication technologies.
- Establish a potential partnership with Turlock Unified School District.

www.stanworkforce.com

Questions?

www.stanworkforce.com

STANISLAUS COUNTY
WORKFORCE
DEVELOPMENT



Youth Development Committee Minutes

Monday, November 2, 2020

Microsoft TEAMS Meeting

1:00 pm – 3:00 pm

Members in Attendance:

Patrick Cavanah

Dallas Plaa

Dwight Simpson

Carmen Wilson

Members Absent:

Raul Dominguez

Mary Machado

Jennifer Shipman

Staff in Attendance:

Andy Fiskum

Cheryl Fondse

Doris Foster

Ryan Gonchar

Adolph Lopez

1 Additional Guest in Attendance

- I. Call to Order and Roll Call
Committee Vice-Chair, Patrick Cavanah, called the November 2, 2020 meeting of the Youth Development Committee (YDC) to order at 1:02 p.m. Roll call of Committee members was completed.
- II. Conflict of Interest
Committee Vice-Chair Cavanah reminded Committee members of the Conflict of Interest Policy.
- III. Public Comment Period
There were no public comments on non-agenda items.
- IV. Department Report
 - A. Youth Services Request for Proposal (RFP) Results
Workforce Development Manager, Adolph Lopez gave a report on the process and results of the Youth Services RFP. In January 2020, an RFP for 2020/21 Youth Services was released that resulted in an appeal. The RFP process closed on June 1, 2020. Due to the timeframe of the appeals process, the existing Youth Services contracts set to expire on June 30, 2020, were amended on a month-to-month basis to extend to October 30, 2020, which ensured existed Youth Services would not be disrupted. Upon recommendation of the County Purchasing Department, a second 2020/21 Youth Services RFP was released on June 19, 2020, and closed on September 28, 2020 with no appeals. The

contract process was then initiated and a contract was awarded to a single provider, Ceres Unified School District's Project YES program. The contract went into effect today, November 2, 2020 and runs through the end of the Fiscal Year (FY) 2020/21, which ends June 30, 2021. The contract has a renewal process for two additional years beyond the first, for a total of 3 contract years available. Manager Lopez also extended appreciation to those Committee members that served on the Youth Services RFP Evaluation Committees.

B. CWA Youth@Work Virtual Conference

The California Workforce Association (CWA) Youth@Work Conference is an annual conference with an emphasis on Youth Staff and Youth. This year due to COVID-19, the Conference will be held virtually on January 19-22, 2021. An opportunity to attend the Conference is available to interested Committee members, keeping in mind there are eligibility restrictions on costs that can be covered. An email containing more information and a Draft Agenda will be sent out to all Committee members.

C. 2019/20 Annual Report- including Youth Statistics

A copy of the 2019/20 Stanislaus County Workforce Development Annual Report was included in the agenda packet. Staff gave an overview of the key points contained in the report and statistics of the FY 2019/20 Youth Services providers. Information was given on the newly released Stanislaus County Commuter Study that was released last week. A copy of the Commuter Study will be sent to all Committee members, and is also available on the stanworkforce.com website.

D. Summer Youth Employment Program

Summer Youth Employment Program Coordinator, Ryan Gonchar reported that despite COVID-19, the third year of the Summer Youth Employment Program (SYEP) continued, although in a scaled-down format for eligible in-school youth between the ages of 17-21. The Program kicked off March 16, 2020 with the onboarding of the Youth Advisors, planning meetings, youth outreach and connecting with local business partners, just as the State started shutting down due to COVID-19. The planning phase continued with an emphasis on keeping everyone safe and implementing many adjustments such as changing from in-person to doing everything virtually, first using Zoom and then Microsoft TEAMS. It was discovered that there were some activities that worked better virtually than in-person, and those will probably stay in place, in addition to the in-person services, even after COVID restrictions are lifted. The program was an eight (8) week program with youth participants starting June 15, 2020-June 30, 2020 and ending during the month of August. A total of 56 in-school youth were served this year, of those 34 were Workforce Innovation and Opportunity Act (WIOA) eligible, and 22 were non-WIOA eligible using different funding. 51 of the 56 participants were placed at Work Experience sites, with 45 successfully completing their Work Experience. 57% of participants were in special populations, up from 42% last year. 20 employers participated with 27 worksites this year. At the end of the Program, 9 participants were hired at their host sites, and an additional 10 participants were hired by employers outside of the program. In regards to COVID, the SYEP staff worked closely with worksites to be sure they had proper health protocols in place and PPE available for participants. Staff also provided PPE for participants, when needed to keep them safe.

E. Youth Leadership Sub-Committee

Item VI-B, Youth Leadership Training from the February 3, 2020 created a sub-committee consisting of Jennifer Shipman, Mary Machado, Dallas Plaa and Cristin Robles Ponce, to explore the options and formats, and report back to the full Committee for discussion and planning strategy. Due to delays and meeting restrictions related to COVID, and sub-committee was put on hold. Staff would like to revisit this project and get it moving forward again. Committee members expressed interest in pursuing the planning process further. The current challenges of COVID may bring a new perspective and options to the ideas, such as being virtual. The sub-committee will meet before the next YDC meeting and bring ideas back to the March meeting for discussion of implementing the project during Summer of 2021. YDC Committee members were directed to contact Adolph Lopez if they would like to join the sub-committee to fill the vacancy left by Cristin Robles Ponce.

V. Consent Items

Consent items adopted. Wilson / Plaa unan. Roll Call Motion Passed

A. Approved the February 3, 2020 YDC Meeting Minutes

VI. Discussion and Action Items

A. Approved the Staff Recommendation to Change the Youth Development Committee Meetings to the Month Prior to the Workforce Development Board Meetings and Determine Location

Simpson / Wilson unan. Roll Call Motion Passed

The staff recommendation to move the YDC meetings from the month after the Workforce Development Board (WDB) meetings, to the month before, is intended to shorten the timeline of YDC recommendations being presented to the WDB by one month. Committee members discussed and agreed the new meeting calendar change would be a benefit to the Board and the Committee. YDC meetings will now be held during March, June, September and December. The YDC meetings will continue in the current virtual meeting format, until which time that COVID restrictions are lifted and a new meeting location is identified that minimizes the perception of a conflict of interest.

B. Nominations and Appointment of Youth Development Committee Youth Representative Designee

No action was taken on this Item. The item is postponed to the March 2021 agenda.

The resignation of Cristin Robles Ponce created an opening on the YDC Committee for a Youth Representative Designee. Committee members were asked if they had any recommendations of a youth to fill the position, and no specific persons were named. One potential candidate has submitted a resumé, and Committee members were asked to forward the resumé of any additional candidates to Manager Lopez. Staff recommendation is that the candidate would be able to make a one-year commitment, interested and be a good fit for the Committee, and possibly have gone through a youth program themselves. Any resumé received will be shared out with all Committee members for consideration and feedback.

- C. Advised the Youth Development Committee of the Youth Performance Levels Negotiated with the State of California Employment Development Department for the Local Workforce Development Area
Plaa / Simpson unan. Roll Call Motion Passed

An overview and explanation of the State Performance Level negotiation process, using five performance measures, was presented by Andy Fiskum for Program Year (PY) 2020/2021 and 2021/2022. The Performance Measures for PY 2019/2020 in Adult, Dislocated Worker and Youth categories were all met with the exception of the Credential Attainment Rate for Youth which was 51.65%, just below the negotiated rate of 54%. The Department has improved the follow up component of the Summer Youth Program that will have a positive effect on the Credential Attainment Rate for Youth by including the secondary education diplomas earned.

VII. Adjournment

Committee Vice-Chair, Patrick Cavanah adjourned the meeting at 2:12 pm.

Next Quarterly Meeting:	Date & Time:	Monday, March 1, 2021
	Location:	Virtual or To Be Determined
	Time:	1:00 PM-3:00 PM