



Stanislaus County Youth Development Committee

251 E. Hackett Road, Modesto, CA 95358 • www.allianceworknet.com • 209-558-2113 • 209-558-2164 Fax

Committee Meeting Agenda

Monday, November 6th, 2017
Aspiranet Youth Center
1009 J Street, Modesto, CA 95354
1:00 pm –3:00 pm

The Stanislaus County Youth Development Committee complies with all provisions of the Brown Act and the Conflict of Interest Code on file with the Stanislaus County Board of Supervisors. See link below.

http://ag.ca.gov/publications/2003_Intro_BrownAct.pdf

The agenda at each meeting allows for a public comment period, limited to 5 minutes. Public Comment forms are available at www.allianceworknet.com.

All meetings are conducted in English.

If you require assistance per the Americans with Disabilities Act, please notify the Department of Workforce Development at (209) 558-2151, 48 hours in advance of the meeting.

Public notice of all Youth Development Committee meetings are posted 72 hours in advance of the meeting at the location site and on the webpage at www.allianceworknet.com.

- I. Call to Order and Introductions
- II. Conflict of Interest
- III. Public Comment Period
- IV. Department Report
- V. Consent Items
 - A. Approval of the August 8, 2017 Youth Development Committee Minutes
- VI. Discussion and Action Items
 - A. Approval of the Continuation of the Lunch 'n Learn Meetings
 - B. Approval of the Recommendation to the Workforce Development Board to Implement the Eligibility Definition for those Youth that "require additional assistance to enter or complete an education program or to secure or hold employment."
 - C. Approval of the Mission and Vision Statement for the Youth Development Committee

Next Quarterly Business Meeting:

Monday, February 5, 2018
Location to be Determined
1:00pm-3:00pm



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Youth Development Committee Minutes

Tuesday, August 8th, 2017
Kirk Lindsey Center
1020 10th Street Ste. 102, Modesto, CA 95354
1:00 pm –2:30 pm

I. Call to Order

Chairman Carlson-Shipman called the first meeting of the Youth Development Committee (YDC) to order at 1:06 pm.

Members in Attendance:

Cal Campbell
Jennifer Carlson-Shipman
Patrick Cavanah

Dwight Simpson
Carmen Wilson
Cindy Young

Members Absent:

Raul Dominguez

Cristin Robles Ponce

Staff in Attendance:

Miranda Chalabi
Vinal Chand
Kyle De Jesus

Cheryl Fondse
Doris Foster

Guests in Attendance:

None

II. Introductions

Chairman Jennifer Carlson-Shipman thanked everyone for attending the first meeting of the Youth Development Committee and asked everyone to introduce themselves.

III. Conflict of Interest

Chairman Carlson-Shipman outlined the Stanislaus County conflict of interest policy.

IV. Public Comment Period

No guests were present.

V. Department Report

A. Youth Overview

Department of Workforce Development Director, Doris Foster, began with an introduction and overview of this committee's formation and structure as a sub-committee of the Workforce Development Board. The Department of Workforce Development is governed by Federal and State regulations that dictate funding and what it can be used for. The Department also receives funding from the Community Services Agency (CSA) to be used for Welfare-to-Work contracts and programs, in addition to the Federal Funds. The Stanislaus County Board of Supervisors oversees the Workforce Development Board, appoints the Board members and approves Bylaw changes. In the regulations, WIOA



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says the Board can have Standing Committees, listed in the amended Bylaws of the Workforce Development Board that were approved by the Board of Supervisors on June 7, 2016. The Workforce Development Board then approved formation of the Youth Development Committee at their January 9, 2017 meeting, with the requirement that the Committee Chair must be a member of the Workforce Development Board and that the Committee is an advisory committee and can only make recommendations that go to the Workforce Development Board, who will then make the decisions. Workforce Development Board members Jennifer Carlson-Shipman and Cal Campbell agreed to be the Committee Chairman and Committee Vice-Chairman, respectively.

Staff Services Analyst, Miranda Chalabi gave a PowerPoint presentation on "Workforce Innovation and Opportunity Act (WIOA) Youth Development". Miranda highlighted WIOA's Purpose and Goals, the Local Plan 2017-2021, the Requirements of the WIOA Legislation, Youth Work Experience, Eligibility, Activities, Performance Measures and the 2017-2018 Youth Service Providers.

VI. Discussion and Action Items

A. Youth Development Committee's Purpose and Vision

Chairman Carlson-Shipman asked each Committee member to list some goals, visions and/or directions they would like to see the Committee include in the Vision Statement. Chairman Carlson-Shipman referred the item to staff, to develop the suggestions into the Committee's Vision Statement.

B. Discuss Formation of the Committee's Mission Statement

Chairman Carlson-Shipman read a mission statement that may be a base to start with and to build on. The item was referred to staff for further refinement and development.

A draft will be sent out to Committee members for their input to staff individually (in accordance with the Brown Act) to have Vision and Mission statements ready to take to the next Workforce Development Board meeting in October for their discussion and approval.

C. Update on Current Vendors

There were 4 proposals (RFP's) that went to the Evaluation Committee and were scored. Four proposals were offered and three accepted: Ceres Unified "Project YES", Computer Tutor Business & Technical Institute and Eckerd Youth, Inc. Fiscal Manager, Vinal Chand reported that Project YES and Computer Tutor have started enrolling youth for the 2017/2018 Program Year. Eckerd Youth, Inc., given that they are new and setting up their Modesto offices, have not yet begun enrolling. Vendors will be asked to attend these Committee meetings to keep us updated. Referral processes to these vendors will be updated within the next 6 months or so.

D. Summer Youth Program

Business Manager, Vinal Chand gave an update on next summer's youth program. With a waiver that should be in place for next summer, the program will not be subject to the same performance standards as the regular full program. A timeline for approval of the waiver is unknown at this time, to be implemented beginning May 2018.

E. Set Future Meeting Schedule, Location and Time

Chairman Carlson-Shipman asked members if they were interested in additional learning opportunities for the Committee. The response was positive and the first two Lunch 'n Learn meetings were scheduled. The Lunch 'n Learn single-subject meetings will be held



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during the off months between the Quarterly Committee meetings. The first meeting will be on Monday, September 18, 2017 from 12:00PM-1:00PM at the Kirk Lindsey Center 1020 10th Street, Ste. 102, Modesto, CA 95354, with an overview of the three youth vendors giving brief presentations about their youth programs. The next Lunch 'n Learn meeting will feature a program about the Stanislaus County Department of Education's successful program "ComeBack Kid" on Thursday, October 19, 2017 from 12:00PM-1:00PM at a location to be determined.

The regular Youth Development Committee Meetings will be held Quarterly on the first Monday of the Month (unless changed due to Holiday) from 1:00PM-3:00PM, in the month following the Workforce Development Board meeting. The next meeting will be on Monday, November 6, 2017 at a location to be determined.

Director Foster thanked everyone for attending today's meeting and agreeing to serve on the Youth Development Committee and a thank you to Jennifer Carlson-Shipman and Cal Campbell for serving as Chairman and Vice-Chairman, respectively.

Meeting Adjourned: 2:52 PM
Next Business Meeting: Monday, November 6, 2017
Location: To Be Determined
Time: 1:00 PM



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November 6, 2017

TO: Youth Development Committee

FROM: Vinal Chand, Business Manager

- I. SUBJECT: Approval of the Continuation of the Lunch 'n Learn Meetings
- II. ITEM NUMBER: VI-A
- III. ITEM TYPE: Discussion and Action
- IV. STAFF RECOMMENDATION: Approve the continuation of the Lunch 'n Learn meetings and set the dates for future meetings.
- V. DISCUSSION: During the August 8, 2017 meeting, the Committee decided to hold two Lunch 'n Learn meetings to assist in familiarizing the Committee on the Workforce Innovation and Opportunity Act (WIOA) Youth programs and other partner organizations throughout the community that could play a vital role in serving the youth within Stanislaus County. The first Lunch 'n Learn was held on September 18, 2017 where the youth vendors—Computer Tutor Business and Techincal Institute's Project Aspire, Ceres Unified School District's Project Yes, and Eckerd Youth Alternatives, Inc—highlighted the uniqueness of their programs. The second Lunch 'n Learn was held on October 19, 2017 where the committee learned about the Stanislaus County Department of Education's "ComeBack Kids" program and about the America's Job Center of California (AJCC).

Staff has received positive feedback from committee members regarding the two Lunch 'n Learns. Should the Committee decide to continue these additional learning opportunities, staff has put together a list of possible topics of interest:

- Stanislaus County Local Plan review
- Presentations from other local organizations that provide services to youth (Examples: Center for Human Services, AspiraNet, etc.)
- Connecting Youth to Apprenticeships
- Question and answer session with Youth participants on services they've received and ways to improve or do better outreach

VI. ADMINISTRATIVE BUDGET IMPACT: None

VII. ATTACHMENT(S): None

V. Chand

Vinal Chand, Business Manager



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November 6, 2017

TO: Youth Development Committee

FROM: Vinal Chand, Business Manager

- I. SUBJECT: Approval of the Recommendation to the Workforce Development Board to Implement the Eligibility Definition for those Youth that “require additional assistance to enter or complete an education program or to secure and retain employment.”
- II. ITEM NUMBER: VI-B
- III. ITEM TYPE: Discussion and Action
- IV. STAFF RECOMMENDATION: Approve the recommendation to the Workforce Development Board to implement the eligibility definition for those Youth that “require additional assistance to enter or complete an educational program or to secure and retain employment.”
- V. DISCUSSION: To be eligible for the Workforce Innovation and Opportunity Act (WIOA) Youth program, individuals, whether in-school or out-of-school, must meet one or more of the eligibility barriers. Under WIOA, each state may establish definitions and eligibility documentation requirements defining “an individual who requires additional assistance to enter or complete an educational program or to secure or hold employment.” This “additional assistance” criteria is in addition to the existing eligibility barriers established under WIOA. The purpose is to identify the additional barriers that are prohibiting youth from entering or completing an educational program or attaining employment. If the state does not establish these definitions and eligibility documentation, the local area must do so if it chooses to use this criterion. The State of California is permitting each local area to determine this eligibility criterion.

Many of the previous locally approved additional assistance criteria listed under the Workforce Investment Act (WIA), have been adopted within WIOA standard eligibility criteria and therefore, are no longer included in the “additional assistance” barriers, but rather as part of the standard eligibility barriers. These barriers include:

- a. Below grade level in basic educational skills
- b. Disabled, including learning disabled
- c. 18-21 year old youth who are no longer receiving foster care services

The standard WIOA Youth eligibility requirements for both In and Out of school youth are as follows:

In-School Youth:

- Aged 17-21, attending school, is low-income *AND must meet one of the following:*

- Basic Skills Deficient
- An English language learner
- Subject to the juvenile or adult justice system
- A homeless individual, a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act, or in an out-of-home placement
- Pregnant or parenting
- An individual with a disability
- Low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment*

Out-of-School Youth:

- Aged 17-24, not attending school *AND must meet one of the following:*
- School dropout
- Within the age of compulsory school attendance, but has not attended school
- Low-income individual who is a recipient of a secondary school diploma or its recognized equivalent who is low-income and either basic skills deficient or an English language learner
- Subject to the juvenile or adult justice system
- A homeless individual, a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act, or in an out-of-home placement
- Pregnant or parenting
- An individual with a disability
- Low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment*

The following barriers were previously locally approved for additional assistance under WIA, however, they were not adopted within WIOA standard eligibility criteria:

- a. Teen victims of domestic violence
- b. Youth with visible tattoos that may affect employability
- c. Youth in high unemployment areas (where the unemployment rate is two or more percent higher than the Local Workforce Development Area average)
- d. Requires work maturity skills (for example, interpersonal, life survival, basic thinking, team-building or job-seeking skills)

To gain a more extensive understanding of the barriers that hinder eligibility into the program for some youth, staff interviewed local case managers and surrounding counties to discuss barriers they most often see in youth programs. The identified barriers, which are listed below, were added to the definition of additional assistance, thus allowing youth who would not otherwise meet WIOA eligibility requirements an opportunity to receive services within Stanislaus County.

The recommended local criteria for individuals who require additional assistance will take effect July 1, 2018 and has been locally defined as a youth:

Additional Assistance Criteria:

- a. Who have a visible tattoo(s) and/or piercing(s) that may affect employability;
- b. Who is a victim of domestic violence;
- c. Who have a parent or legal guardian that is incarcerated;
- d. Who are refugees/immigrants;
- e. Who have family history of chronic unemployment, including long-term public assistance;
- f. Who lacks foundational skills, such as:
 - 1. Basic Skills; reading, writing, mathematics, listening, and speaking
 - 2. Thinking Skills; creative thinking, decision making, problem solving, and reasoning
 - 3. Personal Qualities; responsibility, self-esteem, social, self-management, and integrity/honesty

The Committee's discussion and subsequent action will be taken to the Workforce Development Board at the January 8, 2018 meeting.

- VI. ADMINISTRATIVE BUDGET IMPACT: None
- VII. ATTACHMENT(S): Attachment A – Additional Assistance PowerPoint Presentation

V. Chand
Vinal Chand, Business Manager

Youth Eligibility: Additional Assistance

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11/6/2017

Program Eligibility - Recap

2

In-school youth (ISY):

- Aged 17-21, attending school, is low-income
 - AND must meet one of the following:*
- Basic Skills Deficient
- An English language learner
- Subject to the juvenile or adult justice system
- A homeless individual, a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act, or in an out-of-home placement
- Pregnant or parenting
- An individual with a disability
- Low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment*

Program Eligibility - Recap

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Out-of-school youth (OSY):

- Aged 17-24, not attending school
 - AND must meet one of the following:*
- School dropout
- Within the age of compulsory school attendance, but has not attended school
- Low-income individual who is a recipient of a secondary school diploma or its recognized equivalent who is low-income and either basic skills deficient or an English language learner
- Subject to the juvenile or adult justice system
- A homeless individual, a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act, or in an out-of-home placement
- Pregnant or parenting
- An individual with a disability
- Low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment*

The Regulations: Additional Assistance

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A state may establish definitions and eligibility documentation requirements for criteria for “an individual who requires additional assistance to enter or complete an educational program or to secure or hold employment.”

Exception and Limitation

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Exception: no more than five percent of all enrolled youth, who were required to meet the low income criteria, may exceed the general eligibility income standard.

Limitation: Of all youth enrolled as an In-School Youth, not more than 5% may be eligible as only a youth who requires additional assistance to enter or complete an educational program or to secure or hold employment.

Previously Approved Additional Assistance

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- Below grade level in basic educational skills*
- Disabled, including learning disabled*
- 18-21 year old youth who are no longer receiving foster care services*
- Teen victims of domestic violence
- Youth with visible tattoos that may affect employability
- Youth in high unemployment areas (where the unemployment rate is two or more percent higher than the Local Workforce Development Area average)
- Requires work maturity skills (for example, interpersonal, life survival, basic thinking, team-building or job-seeking skills)

The Numbers

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	2015		2016		2017*	
Exception	1	.38%	1	.31%	1	.55%
Limitation	2	1.15%	2	1%	0	-
Total Enrolled	262	-	327	-	182	-

Surrounding Areas' additional assistance list

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Merced County:

- Youth who are residents of high crime, high poverty or targeted employment area (TEA)
- Youth with a GPA of less than 2.0
- Youth who lack meaningful work experience and/or general job search, basic entry level or employment readiness skills is unable to obtain or retain employment
- Youth with a family history of chronic unemployment, including long-term public assistance
- Youth that is emancipated

San Joaquin County:

- Tattoos or piercings
- Prescription eyewear (needed for job); and,
- Dental work

Recommended Additional Assistance

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- Who have a visible tattoo(s) and/or piercing(s) that may affect employability;
- Who is a victim of domestic violence;
- Who have a parent or legal guardian that is incarcerated;
- Who are refugees/immigrants;
- Who have family history of chronic unemployment, including long-term public assistance;
- Who lacks foundational skills, such as:
 - Basic Skills; reading writing, mathematics, listening, and speaking
 - Thinking Skills; creative thinking, decision making, problem solving, and reasoning
 - Personal Qualities; responsibility, self-esteem, social, self-management, and integrity/honesty



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November 6, 2017

TO: Youth Development Committee

FROM: Vinal Chand, Business Manager

- I. SUBJECT: Approval of the Mission Statement and adoption of the Workforce Development Board's Vision Statement for the Youth Development Committee
- II. ITEM NUMBER: VI-C
- III. ITEM TYPE: Discussion and Action
- IV. STAFF RECOMMENDATION: Approve the Mission Statement and Adopt the Workforce Development Board's Vision Statement.
- V. DISCUSSION: At the August 8, 2017 Youth Development Committee meeting, Committee Members gave suggestions on goals and ideas that could be used to develop the Committee's Mission Statement. These included the following:
 - Training opportunities
 - Overcoming barriers
 - Outreach and engagement
 - Pathways and connections to employers
 - Post-Secondary education preparation
 - Self-sufficiency
 - Work skills
 - Teaching responsibility
 - Soft skills development
 - Financial support
 - Mentoring

Based on the Committee's insights, staff has developed the following Mission Statement:

"Enhance the competitiveness of the region by preparing Stanislaus County's young adult workforce with the skills necessary to achieve self-sufficiency."

Contributing to the collective ethos of the Workforce Development Board, staff has further recommended that the Committee also adopt the Workforce Development Board's Vision Statement, which was adopted by the Workforce Development Board on January 9, 2017.

The Workforce Development Board's vision is as follows:

"To foster a demand-driven, skilled workforce that enables upward mobility through the alignment and integration of private and public partnerships."

Once approved, the Committee's Mission Statement will be taken to the Workforce Development Board at the January 8, 2018 meeting.

VI. ADMINISTRATIVE BUDGET IMPACT: None

V. Chand

Vinal Chand, Business Manager