



Stanislaus County Workforce Development Board

251 E. Hackett Road, Modesto, CA 95358 • www.allianceworknet.com • 209-558-2113 • 209-558-2164 Fax

Board Meeting

Monday, October 02, 2017
Kirk Lindsey Center
1020 10th Street Ste. 102, Modesto, CA 95354
12:00 pm – 2:00 pm

The Workforce Development Board complies with all provisions of the Brown Act and the Conflict of Interest Code on file with the Stanislaus County Board of Supervisors. See links below.

http://ag.ca.gov/publications/2003_Intro_BrownAct.pdf

<http://www.stancounty.com/board>

The agenda at each meeting allows for a public comment period, limited to 5 minutes. Public Comment forms are available at www.allianceworknet.com.

All meetings are conducted in English.

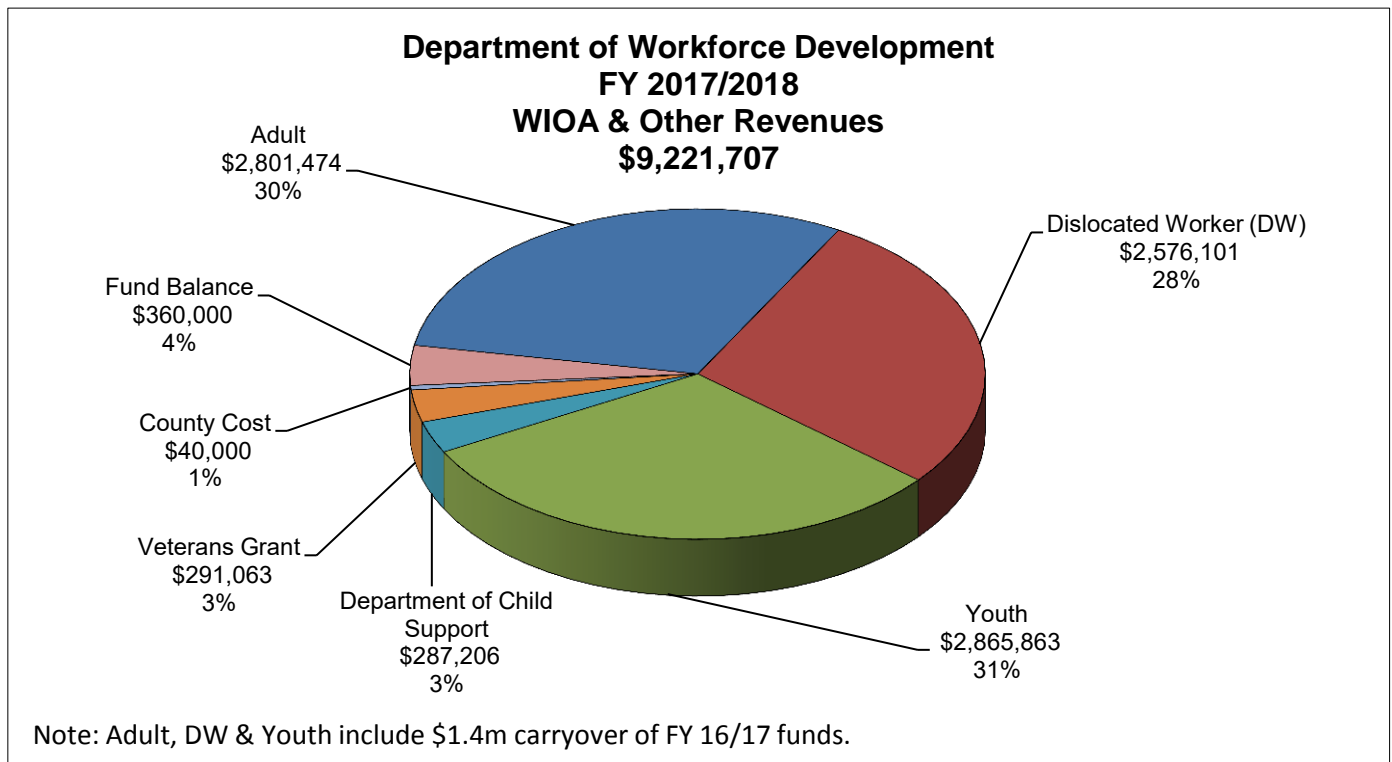
If you require assistance per the Americans with Disabilities Act, please notify Stanislaus County Department of Workforce Development at (209) 558-2151, 48 hours in advance of the meeting.

Public notice of all Workforce Development Board meetings are posted 72 hours in advance of the meeting at the location site and on the webpage at www.allianceworknet.com.

- I. Call to Order and Introductions
- II. Conflict of Interest
- III. Public Comment Period
- IV. Director's Report
 - A. Allocations at a Glance
 - B. County Counsel Overview
- V. Presentation
 - A. Computer Tutor "Project ASPIRE"
- VI. Consent Items
 - A. Minutes of the July 10, 2017 Workforce Development Board Meeting
 - B. Approval of Change in January Meeting Date due to Holiday
 - C. Approval for the Youth Development Committee (YDC) to: adopt the Workforce Development Board (WDB) Bylaws; set two year term limits for the YDC Chair and Vice-Chair; allow the YDC Chair and Vice-Chair to remove and/or add committee members
 - D. Approval to add Stanislaus County Office of Education/Stanislaus Alternative Charter School to the Eligible Training Provider List
 - E. Approval of Conflict of Interest Policy and Code of Conduct
- VII. Discussion and Action Items
 - A. Apprenticeship
- VIII. Future Topic and Discussion
 - A. Work-Based Training and Learning

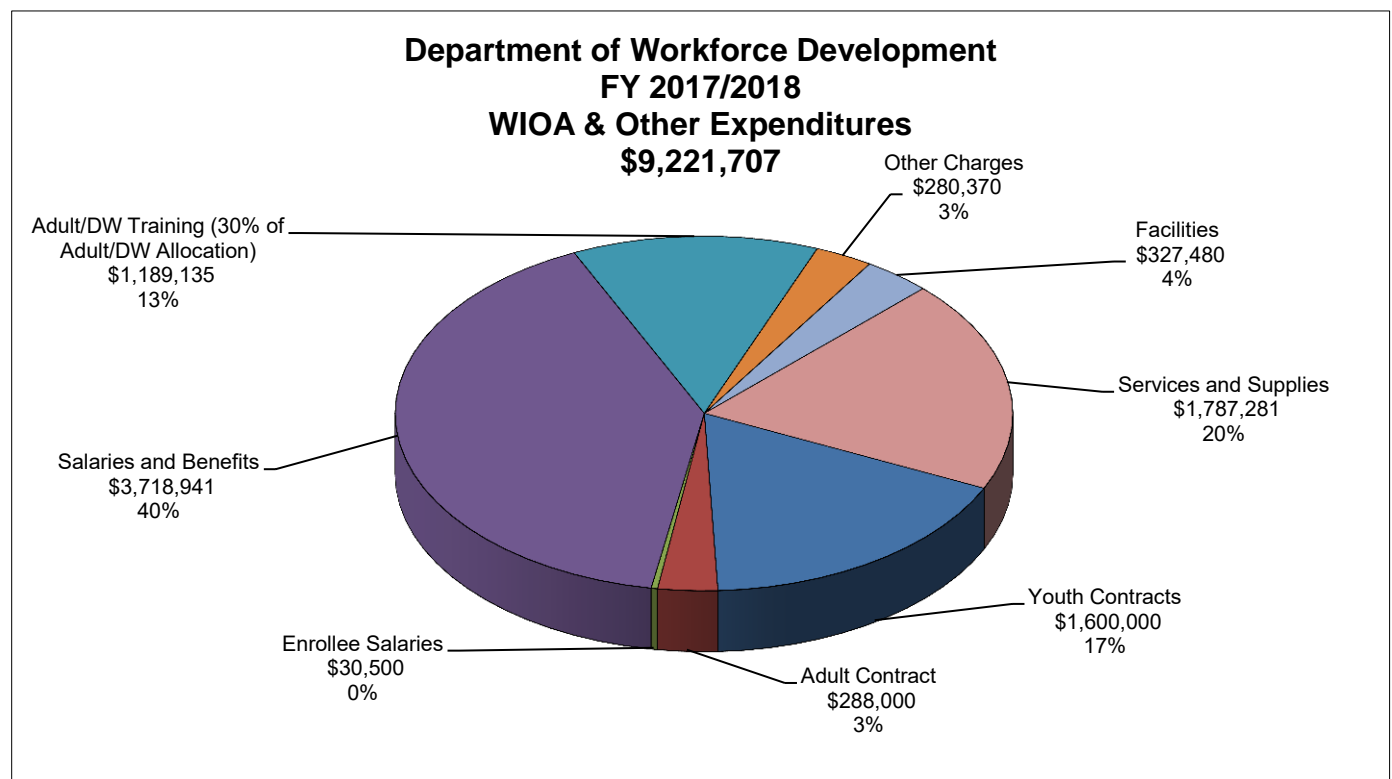
Next Meeting: Monday, January 08, 2018 (pending Board approval)
Location: To be Determined
Time: 12:00 pm – 2:00 pm
Future Meetings: Monday, April 2, 2018
Monday, July 2, 2018

Item IV-A - Workforce Innovation and Opportunity Act (WIOA) - Allocations at a Glance



Department Fund Balance as of 7/1/2017 - \$2,621,483

	2017/18 Allocation	Fund Balance	County Cost	2016/17 Carryover	Total Revenue
Revenue	\$ 7,387,266	\$ 360,000	\$ 40,000	\$ 1,434,441	\$ 9,221,707





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Minutes of the WDB

Monday, July 10, 2017
Kirk Lindsey Center
1020 10th Street, #102, Modesto CA 95354
12:00 pm – 2:00 pm

Members in attendance:

Ross Briles
Margarita Cabalbag
Cal Campbell
Jennifer Carlson-Shipman
Tom Changnon
Dean Fadeff
Mahalia Gotico
Richard Hagerty

Dick Monteith
Doug Murdock
William O'Brien
Stan Risen
Tim Robertson
Cecil Russell
Doug Van Diepen
James Wood, Jr.

Members absent:

Michael Alves
John Evans
Kathryn Harwell
Steve Hopper
Pedro Mendez

Walter Nicolau, Jr.
Bryce Packnit
Mike Repp
Chris Savage
Greg Vincelet

Staff in attendance:

Miranda Chalabi
Vinal Chand
Robyn Cline
Kyle De Jesus
Jaskaran Dhesi
Andy Fiskum
Cheryl Fondse

Doris Foster
Eugene Garcia
Adolph Lopez
Teresa Pedro
Margarita Ramos
Martha Sanchez

11 Additional guests were present.

- I. Call to Order
Chairman O'Brien called the meeting of the Workforce Development Board (WDB) to order at 12:10pm
- II. Introductions
Chairman O'Brien thanked everyone for attending and invited Board members, staff and guests to introduce themselves.
- III. Conflict of Interest
Chairman O'Brien outlined the Stanislaus County conflict of interest policy.



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IV. Public Comment Period

Chairman O'Brien gave information on the Public Comment Period. There were no public comments on non-agenda items.

V. Director's Report

Doris Foster

Director Foster gave an update on Department of Workforce Development activities since the last Workforce Development Board meeting, expressed appreciation for all board members and guests attending the meeting, including thanking the three Workforce Development Board (WDB) reappointments of Jennifer Carlson-Shipman, Richard Hagerty and Chris Savage; Bryce Packnit is resigning soon due to selling his business; Stan Risen was acknowledged for his contributions to the WDB and this will be his last WDB meeting before his retirement, Jody Hayes will be assuming his seat on the Board; Tim Robertson was introduced as a new Board member who will be voted upon at the July 11, 2017 Board of Supervisors meeting. Director Foster also reminded Board members that the monthly newsletter will keep them updated with an overview of updates that occur between quarterly Board meetings and in the interest of time will shorten the Director's report. The VEAP Veteran's grant of \$448,554 was awarded to the Stanislaus County Department of Workforce Development along with the Merced County and Madera County partners and will allow the Stanislaus County Department of Workforce Development to hire a staff member to focus on veterans. Director Foster also updated the Board on the One-Stop procurement process with two failed procurements behind them, the Department of Workforce Development went out for a sole source procurement and were joined by 4 other counties, on Friday an agreement was reached with ProPath to provide the One-Stop operator services for 1 year, at which time it may be extended, if successful. All 2017/2018 Vendor Contracts are in place and signed.

A. Allocations at a Glance

Fiscal Manager, Vinal Chand provided an overview and descriptions of the youth budget allocations and distributions.

VI. Presentation

Charlotte Johnson of Eckerd Youth Alternatives, Inc. (new youth contractor) gave a brief presentation describing their programs and services offered to youth clients and shared Eckerd's goals for youth career training and employment.

VII. Consent Items

No public comments on the consent items.

Consent items adopted. J. Wood/ D.Fadoff unan.

- A. Approved Minutes of the April 3, 2017 Workforce Development Board Meeting
- B. Approved the On-the-Job Training Process (OJT's)
- C. Approved the Local Plan and Regional Plan
- D. Approved the One Stop Operator Procurement
- E. Approved the Memorandum of Understanding America Job Center of California Phase II

VIII. Discussion and Action Items

- A. In-Demand Occupation Status and Vendor Request for addition to Eligible Training Provider List (ETPL) R. Briles/ C. Campbell unan. Motion Passed.

Department of Workforce Development Contract Analyst, Andy Fiskum provided a PowerPoint presentation of statistics showing the justification to add Certified Nursing Assistant (CNA) training as an In-Demand Occupation, and to add First Lady Permanente as a new vendor on the Eligible Training Provider List (ETPL). First Lady Permanente was represented at the meeting by Ken Merchant and Marcus Wagner who answered questions by the Board members and guests.



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B. Marketing the Department of Workforce Development

Director Foster shared a brief PowerPoint presentation to open discussion with Board members on the Stanislaus County Department of Workforce Development's for marketing. This discussion brought about many ideas and conversations including the importance of branding, targeting our marketing to potential clients and businesses through communication, education, media choices, literature and surveys. Director Foster thanked Board members and guests for their valuable input into this process.

IX. Future Topic and Discussion

A. Apprenticeship

Program Manager, Martha Sanchez presented a PowerPoint to highlight features of the WIOA Apprenticeship Program and to give an introduction for the October Workforce Development Board meeting discussion of apprenticeships.

Chairman O'Brien and Director Foster gave their closing remarks.

Meeting Adjourned: 2:09 pm

Next Meeting: Monday, October 2, 2017

Location: Kirk Lindsey Center, 1020 10th Street, #102, Modesto CA 95354

Time: 12:00 pm – 2:00 pm



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October 2, 2017

Stanislaus County Workforce Development Board Agenda Item

TO: Workforce Development Board

FROM: Doris Foster, Director

- I. SUBJECT: January Meeting Date Change
- II. ITEM NUMBER: VI-B
- III. ITEM TYPE: Consent
- IV. STAFF RECOMMENDATION: Approve Changes to Scheduled Meeting Dates Conflicting with Holidays.
- V. DISCUSSION: The Stanislaus County Workforce Development Board (WDB) approved quarterly meetings scheduled for the first Monday of each quarter at its initial meeting on August 15, 2016. Meetings are scheduled to take place in October, January, April, and July. The scheduled meeting date for January 1, 2018 will occur on the New Year's Holiday. As a result of the conflict with the holiday, WDB member and staff availability may be limited.

The meeting scheduled for January 1, 2018 is proposed to be moved to the following Monday, January 8, 2018. The location for this meeting is yet to be determined.

- VI. ADMINISTRATIVE BUDGET IMPACT: None.

Doris Foster, Director



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October 2, 2017

Stanislaus County Workforce Development Board Agenda Item

TO: Workforce Development Board

FROM: Doris Foster, Director

- I. SUBJECT: Approval for the Youth Development Committee (YDC) to: adopt the Workforce Development Board (WDB) Bylaws; set two year term limits for the YDC Chair and Vice-Chair; and allow the YDC Chair and Vice-Chair to remove and/or add committee members.
- II. ITEM NUMBER: VI-C
- III. ITEM TYPE: Consent
- IV. STAFF RECOMMENDATION: Approve the Youth Development Committee (YDC) to: adopt the Workforce Development Board (WDB) Bylaws; set two year term limits for the YDC Chair and Vice-Chair; and allow the YDC Chair and Vice-Chair to remove and/or add committee members.
- V. DISCUSSION: At the January 9, 2017 Stanislaus County Workforce Development Board meeting, the Board approved the formation of a Youth Development Committee. Board members, Jennifer Carlson-Shipman and Cal Campbell volunteered to serve as chair and vice-chair, respectively. They were given authority to take necessary actions to form a committee. Since the January meeting, the Youth Development Committee (YDC) has been formed and consists of the following members:

Jennifer Carlson-Shipman, Chair	Member of the WDB
Cal Campbell, Vice-Chair	Member of the WDB
Cindy Young	Stanislaus County Office of Education
To be determined	United Way
Raul Dominguez	Stanislaus County Probation Department
Carmen Wilson	Center for Human Services
Dwight Simpson	Community Services Agency
Patrick Cavanah	Stanislaus County
Cristin Robles Ponce	Youth Designee

The first YDC meeting took place on August 8, 2017 and staff provided an overview of Workforce Innovation and Opportunity Act (WIOA) Title I Youth Program requirements to orient the committee members. The committee then discussed the purpose, vision, and mission of the committee. Staff are currently working with the committee to develop a vision and mission statement which will be shared at the January 2018 Workforce Development Board meeting. In addition, committee members expressed an interest in additional learning opportunities. As such, two informal monthly Lunch N' Learn meetings were scheduled. The first Lunch N' Learn was held on September 18, 2017 where youth

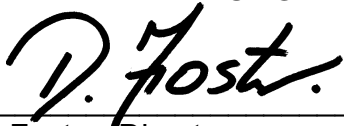
vendors highlighted the uniqueness of their programs. Committee members enjoyed the Lunch N' Learn and shared that it was valuable. The next Lunch N' Learn will be held on October 19, 2017 and will include a presentation on Stanislaus County Department of Education's "Come Back Kids" program.

The Youth Development Committee is a subcommittee of the Workforce Development Board. As such, staff recommend, with the agreement of the Youth Development Committee, that the Committee adopt the Workforce Development Board bylaws rather than create its own. Bylaws are an important document for any organization as it outlines in writing, the guiding principles and rules for operating.

Staff would also like to recommend two year term limits for the Chair and Vice-Chair of the committee. The Chair and Vice-Chair, if approved by the Workforce Development Board may serve consecutive terms. This will ease the transition of members into and out of the committee's leadership positions and allow for new talents and perspectives to lead the committee.

Moreover, staff recommends that the Chair and Vice-Chair be allowed to add and/or remove committee members as necessary. This will relieve the Board of the administrative burden should members miss multiple meetings or choose to leave the committee, and allow the committee to replace members as needed.

VI. ADMINISTRATIVE BUDGET IMPACT: None

A handwritten signature in black ink, appearing to read "D. Foster", written over a horizontal line.

Doris Foster, Director



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October 2, 2017

Stanislaus County Workforce Development Board Agenda Item

TO: Workforce Development Board

FROM: Doris Foster, Director

- I. SUBJECT: Approval to add Stanislaus County Office of Education/Stanislaus Alternative Charter School to the Eligible Training Provider List
- II. ITEM NUMBER: VI-D
- III. ITEM TYPE: Consent
- IV. STAFF RECOMMENDATION: Approve the addition of Stanislaus County Office of Education/Stanislaus Alternative Charter School to the Eligible Training Provider List.
- V. DISCUSSION: Stanislaus County Office of Education/Stanislaus Alternative Charter School (SCOE/SACS) was previously listed on the Eligible Training Provider List (ETPL) in partnership with Modesto City Schools for the Yosemite Regional Occupational Program. The partnership has since dissolved.

In July 2017, SCOE/SACS again requested to be included as an eligible provider of training services. Workforce Innovation and Opportunity Act (WIOA) provisions require local workforce development board's approval in order to add a vendor to the ETPL. SCOE/SACS is a local training provider and would like to be listed as a stand-alone provider.

At this time SCOE/SACS is requesting to offer training for maintenance occupations, which is on the In-Demand occupations list. SCOE/SACS may offer additional trainings in the future which will be assessed for alignment in accordance with the In-Demand list which was approved by the Workforce Development Board at the January 9, 2017 meeting.

The proposed maintenance training will be part of the Valley Occupational and Learning Technical Institute (VOLT) program. The VOLT program teaches multitude of skills such as lean principles, maintenance mechanic skills, machine repair, diagnostics, and other basic industrial skills. These all fall under the scope of the In-Demand occupation list. The In-Demand list included multiple maintenance occupations such as industrial machinery mechanics, maintenance repair workers, and general maintenance.

The only other providers in Stanislaus County approved to offer similar Industrial Maintenance training via the ETPL are Modesto Junior College, Modesto Technical College, Institute of Technology and San Joaquin Valley College.

The addition of SCOE/SACS as an eligible provider of training services will be an additional resource for Stanislaus County residents and allow for increased competition amongst vocational education providers, thus benefitting the jobseekers.

VI. ADMINISTRATIVE BUDGET IMPACT: None

A handwritten signature in black ink, appearing to read "D. Foster", written over a horizontal line.

Doris Foster, Director



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October 2, 2017

Stanislaus County Workforce Development Board Agenda Item

TO: Workforce Development Board

FROM: Doris Foster, Director

- I. SUBJECT: Conflict of Interest Policy and Code of Conduct
- II. ITEM NUMBER: VI-E
- III. ITEM TYPE: Consent
- IV. STAFF RECOMMENDATION: Approve Conflict of Interest Policy and Code of Conduct for Stanislaus County Workforce Development Board, Board Committees and Staff to the Board.
- V. DISCUSSION: The Stanislaus County Workforce Development Board is required under state law and the federal Workforce Innovation and Opportunity Act of 2014 to have policies in place that address conflicts of interest and have a code of conduct for members of the Board, Board committees, and staff to the Board.
- VI. The attached Stanislaus County Workforce Development Board Conflict of Interest Policy and Code of Conduct (Attachment 1) defines, addresses and clarifies the rules regarding conflicts of interest. Additionally, the policy outlines the official code of conduct expected from Board members and staff associated with the Stanislaus County Workforce Development Board.

This change is a result of the By-Laws reference to the Code of Conduct. Staff will review the By-Laws for additional changes and bring those recommendations to the Workforce Development Board prior to requesting approval from the Board of Supervisors.

- VII. ADMINISTRATIVE BUDGET IMPACT: None.

Doris Foster, Director

**STANISLAUS COUNTY WORKFORCE DEVELOPMENT BOARD
CONFLICT OF INTEREST POLICY
AND CODE OF CONDUCT**

A. CONFLICT OF INTEREST POLICY AND PROCEDURE

Statement of Policy: *It is the policy and expectation of the Stanislaus County Workforce Development Board (SCWDB) that its Members will fulfill the fiduciary duties applicable to their service as Members of the WDB. Due to the legal and statutory structures of the WDB, it is expected that conflicts of interest will arise and this policy is intended to provide a framework that will allow the work of the SCWDB to be achieved without the fact of or appearance of impropriety. Where this document references “Member” it shall mean any agent, WDB employee, officer, and Board Member. The SCWDB and all other agencies receiving direct financial assistance through the Workforce Innovation and Opportunity Act (WIOA) in the SCWDB region shall avoid conflict of interest, real or apparent, by observing the following requirements:*

1. SCWDB is required under state law and the federal Workforce Innovation and Opportunity Act of 2014 to have policies to address conflicts of interest, among other things. The fiduciary duties of Members under state law and the WIOA include, without limitation, a continuing responsibility to thoroughly comply with conflicts-of-interest principles.
2. Each Member shall sign an Attestation denoting that the Conflict of Interest and Code of Conduct Policies have been read, are understood, and that the Member pledges to conduct him/herself in accordance with such policies and procedures during their service to the Board.
3. Each Member must also provide a disclosure of potential conflicts created by his or her position(s) outside of their service to the SCWDB. Such conflicts are detailed on the Disclosure of Conflict(s) of Interest form.
4. No Members shall use his or her position, or the knowledge obtained from his or her position, in such a manner that conflicts with the interest of the SCWDB or results in personal gain to the Member, or a third party that the Member is employed by, has a fiduciary relationship with, or to whom the Member provides services.
5. Any Member that has, or believes he or she has, a conflict of interest must disclose such potential conflict in accordance with the procedures established by the SCWDB in this policy and shall do so in writing on a prescribed form. In accordance with 20 CFR 683.200(c)(5)(i) “...a State WDB member, Local WDB Member, or WDB standing committee member must neither cast a vote on, nor participate in any decision-making capacity, on the provision of services by such member (or any organization which that member directly represents), nor on any matter which would provide any direct financial benefit to that member or that Member’s immediate family.

The following are deemed conflicts of interest that create a duty of the Member to fully disclose such interest immediately:

- a. If Member has a significant personal financial interest in a proposed transaction involving the SCWDB.
 - b. If Member is employed by, or is Trustee, Director, or Officer of any individual, organization or entity that shall have a financial interest in a proposed transaction involving the SCWDB.
 - c. If a Member represents a third party either through personal, professional, or confidential relationship and such party shall have a financial interest in a proposed transaction involving the SCWDB.
 - d. No Member shall solicit or accept gratuities or favors from suppliers or potential suppliers, including subcontractors.
 - e. No Member shall participate in the selection, award or administration of a procurement supported by WIOA funds where, to the individual's knowledge, any of the following has a financial or substantial interest in any organization which may be considered for award:
 - i. the officer, employee, agent or SCWDB Member;
 - ii. any Member of his or her immediate family;
 - iii. his or her partner, or;
 - iv. a person or organization which employs, or is about to employ, any of the above.
6. In the event that a SCWDB Member has an interest, directly or indirectly, in a business entity that would have a direct pecuniary effect due to any official action taken by the SCWDB, the Member shall declare, before a vote or discussion on the matter, the nature and extent of the interest and shall not voluntarily discuss the proposed SCWDB action. A Member shall not be excluded from the meeting following such declaration. Furthermore, this limitation on discussion shall not prohibit the Member from providing factual information in response to direct questions concerning the matter from other Members. The disclosure shall be reflected in the minutes of the meeting of the SCWDB.
7. If an award of funding is made with Member violating the requirements of this procedure, the SCWDB is empowered to immediately suspend the obligation; the suspension subject to review at the next regular or special meeting of the SCWDB. The balance of the Board, excluding the Member(s) with potential conflict, will then determine what final corrective actions necessary. Actions will be taken in accordance with this Conflict of Interest Policy and Code of Conduct, and could include: removal of the Member, suspension of the obligation, termination of the obligation, or civil action to recover any monetary damages.
8. This policy is not meant to necessarily rule out transactions between the SCWDB and other persons or entities where an interest or a relationship between the Member and such a person or entity exists. This policy does, however, require proper disclosure and documentation of such relationships so that all decisions regarding these possible transactions are made in the best interest of the SCWDB. As stated in 20 CFR Section 683.200(c)(5)(ii) *"Neither membership on the State WDB, the Local WDB, or a WDB standing committee, nor the*

receipt of WIOA funds to provide training and related services, by itself, violates the conflict of interest provisions.”

9. Nothing in this policy should be construed to prevent any Member’s participation in WIOA programs. SCWDB membership should not result in an employer receiving any more or any less consideration for trainees. What is important is to insure that the officer, employee, agent or SCWDB Member does not approve his/her own training package, or contract for services, but that the system of approval allows for objective determinations.

B. CODE OF CONDUCT

A written set of standards (Code of Conduct) governing the performance of the WDB and its employees, officers, or agents related to real or apparent conflicts of interest is a requirement (29 CFR 95.42). The following standards shall apply for the WDB, its employees, and its WDB standing committees:

1. Adherence to the Conflict of Interest Policies.
2. Adherence to procurement procedures that serve to minimize the appearance of conflicts, in addition to eliminating actual conflicts. Members who represent One Stop Operators, Partners or actual or potential Service Providers and who serve on committees that oversee the One Stop System or the allocation of resources that would potentially be allocated to their programs shall refrain from discussing or voting on any matter that would impact the programs they represent.
3. A Member’s employer may not participate in any way in a future bid on procurement where the Member helped to draft specifications. In order to avoid potential conflicts as circumstances change, Members whose employers may wish to participate in a future procurement will refrain from involvement in specification development or procurement processes.

A Member shall not become a recipient, directly or indirectly, of any salary payments or loans or gifts or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the SCWDB except that a disclosed token gift of a value within applicable Federally allowable maximums may be approved by the board.

C. STATEMENTS OF ECONOMIC INTERESTS

1. All Members shall file statements of economic interests disclosing all sources of income, interests in real property and investments and business positions in business entities located in or doing business in Stanislaus County. Such statements shall be completed annually.
2. The Director of Stanislaus County Workforce Development shall furnish to each Member a Form 700- Annual Statement of Economic Interests. The Director shall retain a copy of each Member’s completed Statement and shall forward the originals to the Clerk of the Board of Supervisors for Stanislaus County at:

Clerk of the Board of Supervisors
Attention: Elizabeth (Liz) King
1010 Tenth Street, Suite 6700
Modesto, CA 95354

The Clerk of the Board shall retain the originals in the Clerk of the Board Office.

**STANISLAUS COUNTY WORKFORCE DEVELOPMENT BOARD
CONFLICT OF INTEREST POLICY AND CODE OF CONDUCT
BOARD MEMBER**

I, _____, a Member of the Stanislaus County Workforce Development Board do hereby attest and affirm that I have read and understand the Conflict of Interest Policy and Code of Conduct duly adopted on October 2, 2017.

I also hereby declare and promise to carry out my responsibilities in relation to upholding the Conflict of Interest Policy and Code of Conduct during my term as a Board Member.

Board Member

Signed: _____

Date: _____

Witness

Signature: _____

Print Name: _____

Date: _____

**STANISLAUS COUNTY WORKFORCE DEVELOPMENT BOARD
CONFLICT OF INTEREST POLICY AND CODE OF CONDUCT
BOARD COMMITTEE MEMBER**

I, _____, a member of a committee of the Stanislaus County Workforce Development Board do hereby attest and affirm that I have read and understand the Conflict of Interest Policy and Code of Conduct duly adopted on October 2, 2017.

I also hereby declare and promise to carry out my responsibilities in relation to upholding the Conflict of Interest Policy and Code of Conduct during my term as a Board Committee Member.

Board Committee Member

Signed: _____

Date: _____

Witness

Signature: _____

Print Name: _____

Date: _____

**STANISLAUS COUNTY WORKFORCE DEVELOPMENT BOARD
CONFLICT OF INTEREST POLICY AND CODE OF CONDUCT
WDB STAFF**

I, _____, a staff member of the Stanislaus County Workforce Development Board, do hereby attest and affirm that I have read and understand the Conflict of Interest Policy and Code of Conduct duly adopted on October 2, 2017.

I also hereby declare and promise to carry out my responsibilities in relation to upholding the Conflict of Interest Policy and Code of Conduct during my tenure as a WDB staff member.

Staff Member

Signed: _____

Date: _____

Witness

Signature: _____

Print Name: _____

Date: _____

**STANISLAUS COUNTY WORKFORCE DEVELOPMENT BOARD
DISCLOSURE OF CONFLICT(S) OF INTEREST**

I, _____, a Member of the Stanislaus County Workforce Development Board, or WDB Staff Member hereby disclose the following conflict(s) of interest with another position that I hold outside of the WDB.

Check All That Apply

_____ I have no conflicts to disclose.

_____ I represent a private sector employer that has current business/contractual dealings with the SCWDB WDB, or one or more of the One Stop Operators, Partners, or other WIOA funded Service Providers/Contractors.

_____ I have a family member(s) who is employed by a current or potential WIOA funded Service Provider/Contractor or by another organization that provides services directly to the SCWDB WDB.

_____ I represent a WIOA funded Service Provider/Contractor.

_____ I represent a One Stop Operator.

_____ I represent An AJCC Partner.

_____ Other: *(please describe the nature of the conflict)*

For the reasons stated above, I promise and attest that I will hereby declare, before a vote or discussion on the matter, the nature and extent of the conflict. I will hereby voluntarily withhold from participating in any discussions pertaining to this matter and abstain from voting on the subject. I further understand that this shall not prohibit me from responding to any direct questions on the matter from other Members.

Member Signature

Witness Signature

Signed: _____

Print Name: _____

Date: _____

Pre-Apprenticeship and Registered Apprenticeship Programs

Stanislaus County Workforce Development Board
October 2, 2017

Topics of Discussion

- Pre-Apprenticeship and Registered Apprenticeship definitions
- Program Specifics
- National Focus
- Potential for Program Development

WIOA Pre-Apprenticeship

- Provision of employer essential skills
- Talent pipeline towards apprenticeships
- Adult and Youth focused

WIOA Apprenticeship

- Approved work based training
- Industry driven-employer determined skills
- Classroom and on the job learning
- Wages earned day one on the job
- Approved by California Division of Apprenticeship Standards

Apprenticeship Specifics

- Industry determines qualifications
- Length vary by occupation
- Types of program vary to include union and non union
- Minimum on the job and classroom hours
- Adult and Youth focused
- Varying types of programs (union and non union)

National Apprenticeship Focus

- National initiative to increase programs
- Strategic approach to talent development
- Expanding industries
- Promote regional and local workforce development
- Meet economic mobility needs

Discussion-- Local Innovation

- Pursue local established program interest
- Develop new programs

- Q & A -



Stanislaus County Department of Workforce Development

Work Based Training Categories*

Registered Apprenticeship	One-The-Job Training	Customized Training	Incumbent Worker Training**
<ul style="list-style-type: none"> Employer driven “Earn While You Learn” Model 	<ul style="list-style-type: none"> Employer provided training at the work site 	<ul style="list-style-type: none"> Provided for an employer or a group of employers to new or existing employees 	<ul style="list-style-type: none"> Provided for an employer or a group of employers to existing employees
<ul style="list-style-type: none"> Combines on the job training with job-related curriculum 	<ul style="list-style-type: none"> Employer eligible for up to 75% wage reimbursement during training period 	<ul style="list-style-type: none"> Commitment to hire/increase the wage of the trainee after completion 	<ul style="list-style-type: none"> Training is needed to retain a skilled workforce or avert layoffs (can’t be used to train new hires)
<ul style="list-style-type: none"> Wages are provided to the apprentice at the start of the apprenticeship 	<ul style="list-style-type: none"> Trainee becomes an employee of the company 	<ul style="list-style-type: none"> Employer pays for a portion of the training 	<ul style="list-style-type: none"> Training must increase the competitiveness of the employees and the employer
<ul style="list-style-type: none"> Program must be approved by the State Department of Apprenticeship Standards 	<ul style="list-style-type: none"> Expectation the employee retention is over 12 months 	<ul style="list-style-type: none"> Can be combined with On the Job Training as well 	<ul style="list-style-type: none"> Employee or group of employees must have minimum of six months of history with the employer

Work Based Learning Categories*

Paid Internship/Work Experience	Pre-Apprenticeship
<ul style="list-style-type: none"> Temporary work assignment focused on assisting the participant to gain foundational and technical skills 	<ul style="list-style-type: none"> Preparation program for participation into a registered apprenticeship program
<ul style="list-style-type: none"> Stanislaus County is the employer of record 	<ul style="list-style-type: none"> Must be tied to a registered apprenticeship program

*Trainees must be eligible for Workforce Innovation and Opportunity (WIOA) funds. Employed trainees must not be categorized as self-sufficient.

** This is a new training category in WIOA and is in development. WIOA income eligibility may be waived.

Proven Research Showing Work Based Learning/Training Works

Employees/Trainees	Industry	Local Areas
<ul style="list-style-type: none">• <i>Higher earnings</i>	<ul style="list-style-type: none">• <i>Increased Productivity</i>	<ul style="list-style-type: none">• <i>Cost-effective education and training</i>
<ul style="list-style-type: none">• <i>Networks for job opportunities</i>	<ul style="list-style-type: none">• <i>Increased employee morale and retention</i>	<ul style="list-style-type: none">• <i>Significant economic and social impacts</i>
<ul style="list-style-type: none">• <i>Obtain relevant skills</i>	<ul style="list-style-type: none">• <i>Vetted pool of candidates to select from</i>	<ul style="list-style-type: none">• <i>Strengthening of industry and government agency partnerships</i>
<ul style="list-style-type: none">• <i>Advance academic achievement and completion</i>	<ul style="list-style-type: none">• <i>Positive impact to safety</i>	<ul style="list-style-type: none">• <i>Proven successful outcomes</i>